

BOARD OF SELECTMEN
Minutes of April 28, 2008

Chairman McArdle called the meeting to order at 7:30 PM. Board members present in addition to Chairman McArdle were Richard Gandt, Steve Clark, Richard Carlson and Boyd Jackson. Of the Selectmen's staff, Town Administrator Virginia Wilder, and Board Secretary Donna Rich, were in attendance. Other persons present were Jane Schraffa of the Topsfield Cable, Faye Raynard of the Village Reporter, Jim Rossi, Chair, Library Board of Trustees and Jackie White, Director of the Town Library.

Announcements: Chairman McArdle announced the following items:

- Town Meeting is May 6, 2008 at the Proctor School beginning at 7PM. The Council on Aging has arranged for a driver to provide rides if needed. Please contact 978-887-6866 to make a reservation.
- May 8, 2008 is voting day at St. Rose Church on Park Street beginning at 7AM – 8PM.

Selectmen Minutes: Selectman Gandt made the motion to accept the minutes as written of April 14, 2008, seconded by Selectman Jackson; so voted: 5-0. Selectman Gandt made the motion to accept the minutes as written of the Working Session of March 26, 2008, seconded by Selectman Jackson; so voted 5-0.

GENERAL BUISINESS

New Business

- Selectman Gandt made a motion to approve the Council on Aging's FY2009 Formula Grant Application and for the Chairman to sign, seconded by Selectman Clark; so voted: 5-0.
- Selectman Gandt made a motion "That the Board of Selectmen accepts a drainage easement granted by Rosemary A. Gangi of 37 Gail Street to the Town of Topsfield, a Massachusetts municipal corporation with a principal place of business at Topsfield Town Hall, 8 West Common Street, Topsfield, Massachusetts 01983 ("Grantee") with Quitclaim Covenants, the perpetual right and easement to use in common with the Grantor and others entitled thereto, those portions of the Grantor's land located at 37 Gail Street in said Topsfield shown as "Drainage Easement" ("Easements") on Lot 2 as shown on plan entitled "Subdivision Plan, Project Title: Definitive Plan for Antoria Way prepared for Rosemary A. Gangi," dated October 23, 2007 made by Cammet Engineering and recorded herewith for purposes of maintaining and clearing the drainage structures and maintaining the wetlands." Seconded by Selectman Carlson, so voted: 5-0.
- Selectman Gandt made a motion to execute a Voluntary Recognition Agreement with the Topsfield Call Firefighter Association for the purpose of collective bargaining, seconded by Selectman Jackson; so voted: 5-0.
- Chairman McArdle made a motion to grant a Parade Permit for the Memorial Day Celebration to be held on May 26, 2008 to the Memorial Day Committee, second by Selectman Jackson; so voted: 5-0.
- Selectman Gandt made a motion to award the contract with Richard D. Kimball Engineers of Andover, MA for the Library HVAC Upgrade and Repairs Project for the amount not to exceed \$33,500, seconded by Selectman Clark; so voted: 5-0.

- Selectman Clark made a motion to award the contract for FY09- FY13 Municipal Solid Waste & Recycling Services to JRM Hauling & Recycling Services Inc of Peabody in the amount of \$1,838,174 subject to annual appropriation for each fiscal year, second by Chairman McArdle; so voted: 5-0.

Town Administrator's Report:

Please see attached report.

Street Sign winners attached.

Correspondence & Reports

Correspondence

- Charlie Wilkinson of Pemberton Road submitted a letter to MA Highway Department regarding a water issue at a culvert under Route 1 near MBD Outdoor Power Equipment.
- Comcast sent a letter regarding a public hearing on June 25, 2008 to investigate proposed basic service tier programming, equipment and installation rates.
- William Guinee of 216 Rowley Bridge Road has submitted a letter to the Building Inspector, Glenn Clohecy, regarding concerns of the appearance Alfalfa Winery located on Rowley Bridge Road.
- Tree Planning Committee Daniel Peabody is seeking a Selectman to speak on May 2 at Proctor School. Chairman McArdle volunteered to attend on behalf of the Board.

Reports

- Cable TV Advisory Committee has submitted minutes of March 5, 2008.
- Board of Assessors has submitted minutes of March 28, 2008.
- Conservation Commission has submitted minutes of February 13, 2008, Determination of Applicability for 225 Washington St, and letter to MA Highway Dept re: culvert of Rte 1.
- Surface & Ground Water Study Committee has submitted minutes of February 14, 2008.

Warrants: The Selectmen signed and approved warrants in the amount of **\$ 108,837.35**. The breakdown is as follows:

Warrant #FY08:	
087T	\$ 70,551.39
088	\$ 38,285.96

At 8:40 PM, Chairman entertained a motion to adjourn, Selectman Jackson seconded the motion, vote: 5-0.

Respectfully submitted,

Donna Rich, Secretary
Selectmen's Office

Approved as written at the May 27, 2008 Board of Selectmen's meeting.